

Clay County Recovery Plan – Excelsior Springs Community Center

➤ Hours of operation:

- Monday - Friday 5 AM - 7 PM
- Saturday & Sunday 8 AM - 2 PM
- Shut down for sanitation/cleaning from 11:00 AM - 12:30 PM
- Seniors and high risk members 12:30 PM - 1:30 PM
- Pool Hours 5 AM - 11 AM, 12:30 PM - 6:30 PM (no spa)

□ Front Desk & General Operations

- All front line workers are to wear a mask and frequently wash hands or use hand sanitizer when interacting with the public.
- Employees will maintain physical distancing requirements.
- Each facility will have a single entrance and exit point for patron use. All patrons will be required to check-in at the help desk.
- All full time, part-time employees and members should not report entering Excelsior Springs Community Center if they have any symptoms of illness and/or are experiencing any COVID-19 symptoms.
- The use of plexiglass barriers will be used at the help desk.
- Only Members will be allowed in the facility during the initial phases, no day passes or guests will be allowed into the facility until further notice.
- Anyone entering the facility will be required to scan in using their membership card for tracking purposes which will record a timestamp along with all their contact information.
- Any contractors or other public allowed in the facility will be logged with name and contact information along with time stamps of entering and exiting the facility.
- All areas where individuals may be gathering (i.e. check in, etc.) floor markings to facilitate physical distancing will be used.
- Hand sanitizers will be made available throughout the facility.
- Touchpoints will be sanitized by members and staff on a regular basis.
- Excelsior Springs Community Center consists of 49,000 square feet of interior space. We will follow the guidelines set forth by Clay County Recovery Plan (CCRP), Phase II, Step I of 10% or less of the authorized occupancy (bather load and fire code).

□ Fitness Center

- Fitness Center will be limited to 10% capacity initially, with adjustments made to allow maintaining social distancing protocols as required.
- Members will be required to wipe down all equipment before and after use with sanitizing wipes and maintain proper physical distancing requirements.
- A staff member will be present at all times of operation in the Fitness Center to ensure physical distancing and cleaning requirements are being followed and to provide additional cleaning throughout the center on a rotating basis and as needed.
- Staff will ensure the availability of sanitizing products and hand sanitizer at all times during operation of the facility.

□ Gymnasium

- Capacity will be limited to 10% initially, with adjustments made to maintaining physical distancing protocols as required. Capacity will increase based on reduced restrictions until normal operation can be resumed as outlined above in the phases.

- Sharing of equipment for activities in gymnasium will be discouraged other than the playing ball. A single ball must be used for game play.
- Cleaning Products will be provided to clean/sanitize all equipment before and after game play. Staff will disinfect equipment hourly.
- Courts may be used for fitness classes
- Classes will be limited to:
 - A 12 foot zone between participants of each class will be strictly enforced for the safety of participants.
 - Participants will be required to wipe down/sanitize all used equipment before and after each class.
 - Sharing of equipment and stations that would require shared use equipment will not be allowed.
 - Instructors must modify their classes to ensure members are practicing physical distancing at all times before, during and after classes.
 - Classes will have a capacity based on the ability to maintain social distancing as laid out above or 10% of area capacity initially, whichever comes first. Capacity will increase based on reduced restrictions until normal operation can be resumed as outlined above in the phases.

□ **Fitness Classes - during first phase (we will add as allowed)**

- Pound - Monday - Wednesday @6PM in gym
- Zumba - Tuesday - Thursday @6 PM in gym
- Shine - Monday - Wednesday - Friday @ 8 AM in Community Room

□ **Indoor Aquatics (pools)**

- Capacity will be limited to 10% initially, with adjustments made to maintaining physical distancing protocols as required.
 - Six feet of separation for all lap swimmers, lane maximums will be dictated based on lane distance
 - Open swim/ play activities may be allowed, but will abide by 10% facility capacity maximums.
 - Lifejackets may be checked out by staff for patron use. Items will be sanitized immediately upon return.
 - Spa facilities will not be available during CCRP Phase II, Step I.
 - There will be no aquatics classes during this step. This will be adjusted as allowed.
 - See locker room guidelines below.

□ **Child Care**

- Child Care will be shut down during CCRP Phase II, Step I.

□ **Party Rooms/Meeting Rooms**

- Capacity will be limited to 10% initially, with adjustments made to maintaining physical distancing protocols as required.

□ **Locker Rooms**

- Showers will be accessible during CCRP Phase II, Step I. It is recommended that all members entering the pool area take a shower prior to entering the pool. Lockers will not be available as they increase the number of touch points.
- Restroom facilities in the locker rooms will be sanitized by staff on a regular basis.

□ **Restrooms and Cabanas**

- Restrooms and Cabanas will be open for use and will be sanitized by staff on a regular basis.

- Recommended best practices for sanitation will be followed.

□ Other Considerations

- Signs will be posted throughout the facility and prominently in major areas such as Fitness Center and class spaces to remind members of their responsibility to ensure the safety of themselves and others in the facility.
- Throughout the facility additional sanitizing products and hand sanitizer will be available for all members to utilize.
- All water fountains will be marked as off limits during CCRP Phase II, Step I.
- Children entering 8th grade and below (under 14 years of age) will be expected to be accompanied by an adult while in the facility until further notice.